STANDARD FORM NO. 64

Approved For Release 20 20 3 : CIA-RDP78-05538A000300060032-8

## Office Memorandum information states government

TO : Comptroller

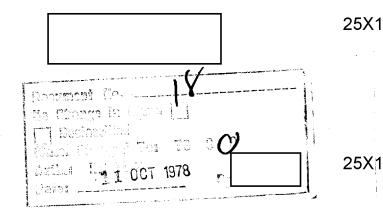
DATE: 13 January 1953

FROM

Acting Chief, Finance Division

SUBJECT: Subsidy and Proprietary Projects

- l. Per your request herewith is a list of Subsidy and Proprietary projects insofar as we have been able to compile from our records. We cannot be sure that this list is complete since it has not been the practice to formally classify Subsidy and Proprietary projects as such when they are approved. We believe it very important that a master list of these type projects be compiled, and suggested this list be used as a beginning basis to accomplish same. After a complete list is compiled, the following action should be taken:
- A. Finance Division be authorized to accept and process accountings on those projects without plans pending preparation of plans.
- B. All future Subsidy and Proprietary projects be classified as Subsidy or Proprietary or by a special prefix or suffix of the Cryptonym at time of approval to enable compliance with Section 9.4 of CFR in handling by all concerned.
  - C. Present Adm. Plans be reviewed and amended where necessary.
- D. Expedite preparation of plans on those projects that do not have them.
  - E. Prepare plans before activating new projects.
- 2. You will note from attached that a rather large percentage of the projects are without Administrative Plans and in many cases the reason certain project and station accountings cannot be audited and recorded on our books. In view of this we cannot over emphasize the necessity for action requested in paragraph 1 above.



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